

## BODDINGTON C of E PRIMARY ACADEMY

Tuesday, 19 May 2020

Dear Parents and Carers

**Boddington Primary Academy – Measures for re-opening on June 1<sup>st</sup>**

Source of information – Implementing protective measures in education and childcare settings (dfe guidance)

With the government announcing that it is their intention for primary schools to re-open for children in reception, year 1 and year 6 (as well as pre-school/nursery if children of that age attend the setting) the school has taken guidance from the government and discussed measures as a staff that we will need to implement in order to create a safe environment for everyone.

The measures that we will implement come broadly under two categories: **measures to distance children and adults** as much as is possible and **measures to maintain high levels of cleanliness in the environment** to prevent the risk of the presence of virus on surfaces. Linked to the measure on cleanliness, we will also lay out ways in which **contact with surfaces will be minimised**.

**Measures to distance children and adults**

Whilst it is very unnatural for children and adults to socially distance in school (particularly primary aged children) we will put into place the following measures and do all we can to ensure that they are adhered to:

- When dropping children at the school gate, we will ask for parents to hand over their child/children to an adult that will be stood 2 meters away from the gate. Adults should not enter past the school gate.
- To avoid possible congestion at the school gate, children from different year groups will be asked to drop off between different times. Should adults arrive at the same time, we ask that self-determined 2m gaps are maintained in a queue.
- Upon arrival at school and having been received at the gate, children will make their way into school through a specified entrance and go straight to their class where they will be met by their class teacher.

Reception – Main entrance by the school office

**Drop off 9:00 – 9:15 and pick up 15:00-15:15**

Year 1 – Side entrance off the playground at the bottom of the steps

**Drop off 9:00 - 9:15 and pick up 15:00-15:15**

Year 6 – Through the gate at the bottom of the playground.

**Drop off 8:45-9:00 and pick up: 15:15-15:30**

- Once all children are in their class, they will be sat at their own individual desk that will be 2m separated from the nearest desk.
- Whilst in class, children will remain in their seat to work and movement around the room will be limited to the adult/s (1 or a maximum of 2).
- Common sense can be applied if a child needs to go to the toilet and a route that keeps them as far from others as possible to leave the room will be navigated. (see further toileting measures under – keeping clean)
- For Reception children the guidance is slightly different. The bellow text is taken directly from their documentation:

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*We know that, unlike older children and adults, early years and primary age children cannot be expected to remain 2 meters apart from each other and staff. In deciding to bring more children back to early years and schools, we are taking this into account. Schools should therefore work through the hierarchy of measures set out above:*

- *avoiding contact with anyone with symptoms*
- *frequent hand cleaning and good respiratory hygiene practices*
- *regular cleaning of settings*
- *minimising contact and mixing*

The above measures will be implemented to negate any difficulties in obtaining social distancing for reception aged children.

- Throughout the day, children will remain in their own class group and will not mix with any other group. Other than for reception children, social distancing measures will be regularly discussed and children will be reminded.
- At playtimes, classes will individually use outside spaces and will be supervised by 1 adult (maybe 2 if needed).
- During lunchtimes (eating), children will again be supervised in their own class group by 1 or 2 adults.
- The number of adults that are associated with each class will be no more than 2 and the same 2 throughout the time that these measures are in place.
- At the end of the school day, as at the start, pick up times will be staggered.
- When time comes to leave school, children will be taken out of their assigned entry/exit by the class teacher in a line that abides by a 2m socially distanced rule.
- Parents/carers will be asked to wait on the school playground on markers indicating at least 2m gaps.

#### **Measures to maintain high levels of cleanliness in the environment**

In order to support measures for avoiding infection through human to human contact, (socially distancing) we will be taking the following measures as a way of minimising risk from infection through human to surface contact (cleaning).

- Children will be asked to wash their hands when they arrive into their classes. Each class has a sink with running water that the children can use and soap/hand wash will be provided to use.
- At regular intervals through the day, children will be reminded about washing hands and demonstrations given to show how and how long we need to do it for in order for washing to be effective.
- As well as soap/hand wash being available at sink stations within the class, there will be access to hand sanitiser in other areas of the school should children need to clean their hands whilst not in class. This will be supervised by an adult.
- Children will be reminded and shown how to safely sneeze/cough and how to get rid of germs safely through the 'catch it, bin it, kill it' slogan. Tissues will be made available around school to support children in this.
- The following is a statement taken directly from government guidance on PPE for children:

*Face coverings (or any form of medical mask where instructed to be used for specific clinical reasons) should not be worn in any circumstance by those who may not be able to handle them as directed (for example, young children, or those with special educational needs or disabilities) as it may inadvertently increase the risk of transmission.*

- The following is a statement taken directly from the government guidance on PPE for adults in schools and childcare settings:

*Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods indoors where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to schools or other education settings. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings.*

- If adults (including parents) choose to wear any form of PPE then they will not be discouraged because in circumstances like this, people need to feel confident when they are in the setting.
- When using the toilet, children will only be permitted to go one at a time and so will need to inform the member of staff attached to their group. For older children, where there may well only be one adult with the group, they will be able to go on their own, knowing that if they see anyone on the way there or back that they should apply what they know about social distancing. (Guidance suggests that passing in the corridor, although to be avoided wherever possible, is a very low risk act)

#### **Contact with surfaces will be minimised**

- Tables and chairs in classes will be regularly cleaned to avoid potential infection through touch of one of those surfaces.
- Other surfaces will also be cleaned at the end of each day.
- Other than tables/chairs, children will be encouraged to not touch anything that is a surface in classes.
- Equipment that children will need to use: books, pencils, pens will be kept in a container on the desk for that one child to use the whole time.
- Doors to rooms and outside will be kept open whenever possible to avoid the need to touch any handles.
- Clothing should continue as normal with children putting on clean uniform at the start of each new day.

#### *Early Years Surfaces*

We are aware that there are more surfaces in the early years that can be potentially hazardous to children and adults and that preparation of this part of the school will be more complex. The following are measures that will be carried out in early years, over and above other measures.

- All equipment that can't easily be cleaned will be removed from the environment and stored safely.
- All soft toys will be removed and stored.
- Any low down surfaces that children may come into contact with will be cleaned at regular intervals based on how often they are touched by the children. Again, it is far harder to simply ask children in the early years not to touch things.

All of the above measures are ones that we feel we can implement and that will make the school a safe environment for all present. When we begin to put this into place, it may be that we refine with experience. If we need to inform you of any adjustments to our protocol, we will do as soon as we can.

Kind regards  
Oliver Johnson  
Head Teacher