

# Culworth and Boddington Primary Academies



*Happy, confident children with a genuine love for learning*

## Schools Charging Policy

<b>Governor/Committee Responsible</b>	Policies Committee
<b>Review Period</b>	
<b>Date Approved by Committee</b>	September 2018
<b>Date Approved by Governing Body</b>	September 2018
<b>Date for Proposed Review</b>	



All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with exception of individual or group music tuition.

### **Voluntary contributions**

The Headteacher or Governing body may ask parents for a voluntary contribution towards the cost of:

- Any school activity which takes place during school hours;
- School equipment;
- School funds generally

When organising school trips or visits which enrich the curriculum and educational experiences of the children, the school invites parents to contribute to the cost of the event. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may have to cancel the event. If an event goes ahead, it may include children whose parents have not paid any contributions. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make voluntary contributions, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have the right to know how each trip is funded. The school provides this information on request.

The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'.

This list is not exhaustive:

- Visits to museums;
- Sporting events which require transport expenses;
- Outdoor adventure activities;
- Visit to the theatre;
- School trips;
- Musical events;
- Visitors to school e.g. Victorian, Tudor, Viking days

### **Residential visits**

Schools are permitted to charge for the cost of board and lodgings during residential school trips, even if they occur mainly during school time. This cost must not exceed the actual cost of the provision.

Where trips take place wholly, or mainly, during school hours, children whose parents are in receipt of the following support payments will, in addition to having a free school lunch entitlement, also be entitled to the remission of the charge for board and lodging:

- Income support;
- Income-based Jobseeker's Allowance;
- Support under par VI of the Immigration and Asylum Act 1999;
- Child Tax Credit provided the parent is not entitled to Working Tax Credit and their annual income, assessed by the Inland Revenue, does not exceed £15,575 (2008-2009)
- The guaranteed element of State Pension Credit

### **Music Tuition**

All children study music as part of the normal school curriculum. We do not charge for this. There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits may get help with payment. We give parents information about additional music tuition at the start of each academic year.

### **Breakages and Lost or Damaged Books**

Where a child's action incur extra cost to the school, by breakage of equipment, damages to premises, loss or damage to text books or library books, parents will be invited to pay a contribution to cover the whole or part of the cost.

### **Extra-Curricular Activities**

The school will endeavour to offer the children a range of optional extra-curricular activities to widen their experiences, e.g. Orchestra, Drama, Gardening, Choir, Basketball, Football, Sports Activities at Chenderit, etc. Parents may be asked for payment if outside specialist teacher/coaches are employed to run the clubs. Parents with financial difficulties whose children wish to participate will be invited to discuss individual needs with the Headteacher.

### **Design and Technology**

The design and technology curriculum requires the children to plan, design and make items which sometimes require mechanisms etc. to make them work. At the end of the projects, if the children would like to bring their working models homes, it may be necessary to make a small charge to cover the cost of the mechanisms and specialist materials.

### **Refunds and repayments**

Where an activity makes a surplus, refund will be issued by The Bursar if the surplus is 5% or more of the total cost per person or £5 or more per person.

Payments made for trips, swimming etc. will not be refunded as the cost for the trip will have already been calculated.